



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Hands/Lincoln Elementary School

**Type:** Renewal Inspection      **Date:** 03/14/2017      **Time:** 03:20 PM

**Director:** Kim Yarlott

**Contact:**

**Licensing Worker:** Jodi Linne      **Phone #:** (406) 453-0526

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**Time:** 03:20 PM **# children:** 38 **# under 2:** 0 **# caregivers:** 4  
**Time:**                      **# children:**            **# under 2:**            **# caregivers:**             
**Time:**                      **# children:**            **# under 2:**            **# caregivers:**

**STAFF RATIOS**

Yes	1. License
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**BUILDING/FIRE REQUIREMENTS**

Yes	2. Inside Facility
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Yes	3. Equipment
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Yes	4. Exiting
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Yes	5. Space
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**OUTDOOR TOUR**

Yes	6. Play Area
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Not Observed	7. Swimming
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**PROGRAM ISSUES**

Yes	8. Supervision
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Yes	9. Provider Responsibilities
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Yes	10. Activities
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Not Observed	11. Night Care
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**HEALTH ISSUES**

Yes	12. Illness Exclusion
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No	13. Health Prevention
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**37.95.183(2)(a-g)**

(2) A first aid kit must be kept on site at all times and must at a minimum contain :

(a) Unexpired syrup of ipecac (one ounce bottle) which may be administered only upon directive from the Emergency Montana Poison Control Center or upon directive of the local emergency service program (i.e., 911 operator, local hospital, or physician);

(b) Sterile, absorbent bandages;

(c) A cold pack;

(d) Tape and a variety of band-aids;

(e) Tweezers and scissors;

(f) The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;

(g) Disposable single use gloves.

**The intent of this rule was not met:**

Based on observation, CCL found that the kit did not contain the following items: a cold pack; phone number for the Montana Poison Control Center.

**Plan of correction accepted 4/5/17.****MEDICATION**

Yes	14. Administration
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Yes	15. Storage
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**INFANTS/TODDLERS**

N/A	16. Diapering
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### INFANTS/TODDLERS

N/A	17. Feeding
N/A	18. Bathing
N/A	19. Sleeping
N/A	20. Activities
N/A	21. Outdoor Activities
N/A	22. Special Requirements

### TRANSPORTATION

N/A	23. Basic Requirements
N/A	24. Child Passenger Safety

### WRITTEN RECORDS

No	<p>25. Parent Information</p> <p><b>37.95.115(2)</b>  <b>(2)</b> Day care facility shall post a copy of the facility registration or license and the phone number of state and local quality assurance division offices in a conspicuous place. Parents should be encouraged to contact the division if they have questions regarding the license or the day care regulations.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that phone number of the state and local quality assurance division was not posted in a conspicuous place.</p> <p><b>Corrected on site 3/14/17. CCL posted the local Quality Assurance Division business card near license.</b></p>
Yes	26. Facility Records
Yes	27. Child File Review
Yes	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

### ADMINISTRATIVE RECORDS

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process